SCHEDULE 19

Appendix-A

Format for bidder registration under Rule 144(xi) of GFR

Name of Bidder - as defined in the Department of Expenditure Order (Public Procurement No. 1) issued vide No. F.No.6/18/2019-PPD dated 23rd July, 2020	
Type of business entity	
(Natural Person/ Private Limited Company/ Public Limited Company/ Sole Proprietorship/ One Person Company/ Partnership firm/ Limited Liability Partnership/ Joint Venture/ Trust/ NGO/or any other type of entity)	
In case of incorporated entity - to attach certificate of incorporation.	
Beneficial owners - as defined in the Department of Expenditure Order (Public Procurement No. 1) issued vide No. F.No.6/18/2019-PPD dated 23rd July, 2020	
Details of all beneficial owners having ownership more than that prescribed in Para 9 of Department of Expenditure Order (Public Procurement No. 1) issued vide No. F.No.6/18/2019-PPD dated 23rd July, 2020 may be furnished in the format as given in Annexure -I duly certified by practicing Chartered Account in India.	
Complete address of the Registered Office with contact person name, telephone number and email Id.	
Whether registration is being sought as	
a. Manufacturer/ service provider/ contractor for supply of goods/ services / works	
or	
b. As an agent/reseller/distributor/member of consortium/ Branch Office/ Office Controlled by bidder/any subsidy of any artificial juridical person/ any other type of category)	

Bidder to give details in which category - registration is being sought.	
In case registration is being sought as anagent/reseller/distributor/Office controlled by bidder/ any other subsidy of any artificial juridical person /any other category other than manufacturers, service provider and contractor of above - the details of manufacturer/ service provider/contractor may be furnished in Annexure- II.	
The details of items (goods/ services / works) for which registration is sought as per Annexure -III	
Financial details in INR/ US Dollar for last five financial years as per Annexure -IV duly certified by practicing Chartered Account in India.	

Note: The terminology "Works" in the entire document means "Works including turnkey works/ projects". Similarly, the terminology "Services" means "Consultancy as well as non-Consultancy services".

Annexure - I

Details of beneficial ownership of M/s (Name of the bidder)

		Beneficial owner details				
Name of the beneficial owner	% beneficial ownership	Natural person or legal/ artificial juridical person/ entity	of incorporation of legal/ artificia	f yIn case of legal/ artificial fjuridical person/ entity, l beneficial ownership details of such entities may be furnished and so on.		

Details of manufacturer/ service provider/ contractor

Details of manufacturer/ service	-
Name of manufacturer/ service provider/ contractor	
Type of business entity	
Type of business entity	
(Natural Person/ Private Limited Company/ Public Limited Company/ Sole Proprietorship/ One Person Company/ Partnership firm/ Limited Liability Partnership/ Joint Venture/ Trust/ NGO/or any other type of entity)	
In case of incorporated entity - to attach certificate of incorporation.	
Beneficial owners - as defined in the Department of Expenditure Order (Public Procurement No. 1) issued vide No. F.No.6/18/2019-PPD dated 23rd July, 2020	
Details of all beneficial owners having ownership more than that prescribed in Para 9 of Department of Expenditure Order (Public Procurement No. 1) issued vide No. F.No.6/18/2019-PPD dated 23rd July, 2020 may be furnished in the format as given in Annexure -I duly certified by practicing Chartered Account in India.	
Complete address of the Registered Office of manufacturer/ service provider/ contractor with contact person name, telephone number and email Id.	
In case of manufacturer, complete address of the manufacturing premises with name, telephone number and email Id of contact person.	
In case of service provider/ contractor, complete address of the premises from where services are provided may be given with name, telephone number and email Id of contact person. The details of items (goods/ services / works) for which	
registration is sought as per Annexure -III	
Financial details in INR/USD for last five financial years as per Annexure -IV duly certified by practicing Chartered Account in India.	

Annexure -III

Details of item (goods/ services / works) for which registration is sought

Description of items (goods/ services / works) for which registration is being sought.	
Broad technical specification parameters/ details of items	
Annual Capacity of bidder for each of the goods/services / works for which registration is being sought.	
Major public procuring entities in India for these items	
Details of contracts received in last 05 years for these items from public procuring entities in India in the format given in Annexure-V	
Details of contracts received in last 05 years for these item from private sector in India in the format given in Annexure-VI	
Details of outsourced components/goods and subcontracted works and services proposed to be used in execution of contract may be provided in the format given in Annexure -VII.	

Note:-

- 1. Bidder can seek registration for multiple items in an application by providing requisite details for each of the item for which registration is being sought.
- 2. Registration will be valid for a period of one year from the date of issue.
- 3. If there is change in the beneficial ownership of the bidder/ manufacturer/ contractor/service provider this registration shall automatically stand annulled. Fresh registration need to be filed in such cases.

Financial details in INR/ US Dollar for last five financial years duly certified by practicing Chartered Account in India.

Financial year (FY)	Net Sales turnover during the FY	Net Profit during the FY	Net worth at the end of the FY

Details of contracts received in last 05 years from public procuring entities in India

Description of goods/ services / works with broad technical	· ·	Qty and value	Status of the Order - Executed
parameters			successfully/ under execution/ cancelled

Note:- The details are required to be furnished only for those goods/ services / works for which registration is being sought.

Details of contracts received in last 05 years from private sector in India

1	Description of	Procuring entity details -	I .	
	O	Name and complete		Status of the
	works with broad			Order -
	technical	Organization.		Executed
	parameters			successfully/
				under execution/
				cancelled

Note:- The details are required to be furnished only for those goods/ services / works for which registration is being sought.

Details of outsourced components/goods and subcontracted works and services proposed to be used in execution of contract

Sr.	No.	Details of	Major	technical	Manufactured by	Country of
		outsourced	parameters		/Subcontracted to	Origin
		components/goods				
		and subcontracted				
		works and services				

^{*}The details are required to be furnished for top 20 high value outsourced components/goods and subcontracted works and services.

SCHEDULE 20

Appendix - B

<u>Proforma for application for security clearance for registration of bidders from countries which share land border with India</u>

I. Details in respect of bidding company / person:

SI.	Name	Type of	Country of	Registration number	Registered	Previous	Details of
No.	of the	company (Pvt.	registration in case	with date in case of	office address	name of the	earlier
		Ltd. / Pub. Ltd.	1 7	company / passport		1	registrati
	Compan		nationality (if	nos. and issue date	correspondence	any	on, if any
	у /		holding multiple	in case of person	address in case		(ref. no.
	person	proprietorship /	nationality, all must		of company 1		& date)
		one-person	be mentioned) in		Contact		
		company 1	case of person		Address in case		
		partnership /			of person		
		LLP / JV1					
		Trust / NGO					
		etc.)					

II. Details of beneficial ownership of entity:

			Registered office	Details of	Enclose a chart depicting
No.	company/indivi	registration,	address in case of	intermediary	the link between bidding
			company and	company(s) / persons	company / person and the
	which/who are	number with date	correspondence	between bidder	beneficial company /
	the beneficial	in case beneficial	address / contact	company or person	owners along with details
	owner of	owner is a	address in case of	and beneficial owner	such as address, parentage,
	bidding	company /	individual	company / individual	passport details (in case of
	company	nationality,			individuals) or company
	passport nos. and				registration details (in case
	issue date (if				of companies)
	holding multipl				
		nationality, all			
		must be			
		mentioned) in case			
		beneficial owner is			
		an individual			

III. Details in respect of Directors of bidding company:

			Date of	Parentage	Present &	Nationality (if	Passport	Contact
No	Name of Board of	position held with date		father /	Address	nationality, all must		Address & telephone
	Director s	(since when)		mother)	r raur ess	be mentioned)	any	number

IV. Details of shareholders of bidding company (all companies/entities/individuals with more than 10% shares or having controlling ownership interest or exercising control through other means in case of less than 10% shares):

SI.	Full	Parentage (name	Permanent address /	Present	Nationality, in	Passport Nos.	% of shares
No	Name	of father /	present address in	position	case of individual	and date of	held in the
	of	mother) in case	case of individuals,	held, in any,	`	issue, if any	company
	individu	of individuals,	and registered and	in the	multiple	(date of birth,	Company
	al /	and registration	correspondence	applicant	nationality, all	in case passport	
	compan	number in case	address in case of	company	must be	is not available)	
	У	of companies	companies		mentioned) /	for individuals	
					country of		
					registration, in		
					case of company		

- V. Details of tender(s) and specific goods / services / works proposed to be supplied:
- VI. Reasons for seeking registration with Registration Committee of DPIIT: A brief note be attached
- VII. Details of nature of activities undertaken by bidding company / person: A brief note be attached.
- VIII. Details of nature of activities undertaken by beneficial owner of bidding company / person: A brief note be attached.
- **IX.** Details of criminal cases, if any, against the bidding company, its director(s) or person as per annexure

Self-declaration for bidding company and its director(s) / owners or person

a. N	Name & address and registration number of the company:	
b. N	Name and address of owners (in case of proprietorship firm)/ di	irectors of the company /
	1	
2	2.	
3	3	
-	1	
	are the company owners (in case of proprietorship firm) <i>I</i> direct the subject of any?	tors / person listed above,
	eventive detention proceedings under: Yes/No ablic Safety Act I National Security Act etc.	
	riminal investigation in which charge sheet: Yes/No s been filed	
d. I	f, Yes, please provide following details	
	1. Case / FIR number	:
	Detention <i>I</i> warrant number, if any,Police station / district <i>I</i> agency	: :
4	4. Sections of law under which case(s) has <i>I</i> have been filed	:
ţ	5. Name and place of the court	:
е. Т	The above-mentioned details are in respect of both India and ar	ny other foreign country.
		(Signature)
Note	: The above self-declaration is required to be filled and signed by of the company	by the authorized signatory